GRADUATE STUDENT ASSOCIATION
SENATE
AGENDA
23-January-2013

I. Call to Order
   A. Roll Call
   B. New Senators Needing to Be Sworn In?
   C. Approval of Nov 28th Minutes
   D. Approval of Jan 23rd Agenda

II. Invocation

III. Admissions Presentation and Discussion
    - Led by Andy Woodall, Director of Admissions and Stephani Stachniak, Assistant Director of Admissions, about GSA role in recruitment efforts

IV. Officer Reports
    A. Academic Senators - Mike Stell and Peter Furlong
       - Report on Faculty Senate meeting
       - Report on Board of Trustees Academic Affairs Committee meeting
    B. Secretary
    C. Treasurer - Vernice Grajeda
       - Budget report, including comments on rebates
    D. Vice President
    E. President - Joe Forte
       - Report on meeting with university officials and student leaders about letter sent to President Garvey last term
       - Interdisciplinary Conference - Committee members needed
       - Report on GSA Child Care Committee from Veronica Phair
       - Library survey - Do we need more reserveable space?

V. Committee Reports
    A. Events Chair - Ryan Vilbig
       - Upcoming events to spread the word about
       - Events budget report
    B. Conferences Chair - Amanda Bono
       - Budget report
    C. Lectures Chair - John Meinert
- Budget report
- Document about funding requests approved and denied
D. Parliamentarian- John Mickey
- Updated governing docs are posted
- Overview/reminders about rules of order
E. Public Relations Chair- Kristen Wright
- Report on Board of Trustees Student Life Committee Meeting

VI. Senator Reports

VII. Unfinished Business
- Conferences legislation – see below for progress made and where we left off

VIII. New Business
A. Confirmation hearing on Vice Presidential Candidate, Daiva MacKenzie
B. If needed: Confirmation hearing on Secretary Candidate, Daiva MacKenzie
C. Swearing-in, if needed

IX. Closing Announcements
A. Meeting locations for the remainder of the term will be announced on our website shortly
B. New and old Senators, please be sure Kristen Wright has your photo for the website
C. Vacancy on Executive Committee

X. Adjournment

* Please see additional attachments- not all could be copied and pasted below.
1. Roll Call: Dana Christensen, Mary DeBroeck, Joe Forte, David Grothoff, John Meinert, John Mickey, Michelle Morrison, Rev. Newton, Daniel Petri, Brian Rice, Michelle Roth, Michael Stell, Homer Twigg, Thaddeus Winker, Sean Moberg, Sean Doughty, Ryann Vilbig, Carol Anderson, Nathan Ponzio, Carol Thelen, Meghan Burke, Erick Abrahamson

2. Approval of Minutes of November 14th
   a. Approved: Unanimous

3. Approval of November 28th Agenda
   a. Approved: Unanimous

4. Officer Reports
   a. Academic Senator: The bulk of the Nov 15th meeting concerned a proposal to create a school of Business and Economics. Dr. Brennan and others presented data about papers being delivered concerning this subject, as well as the desire to create the school (moving it from Department status). Also, the importance of the global economy and ethical theory. Strong focus on dignity of the human person. Extended discussion; proposal was approved by senate (the last step in the process before it goes before the board of trustees). If all goes as planned, the department will be changed to a school. Prof. Kaplan received emeritus status.
   b. Secretary: The Kennedy Center was a hit. Be on the lookout for future kennedy center events.
   c. Treasurer: $57k left. We are going into next semester fine budget-wise.
   d. Vice president: Where are you?!
   e. President:
      i. Report on CUA Alumni Association Board of Governors meeting
         1. Ad Hoc Committee on Student Life wants to increase engagement by having an alumni presence at key moments in undergrad life: Odyssey Day, Luaupalozza & Orientation Extended. What suggestions can we provide about increasing engagement among grad students?
         2. Most schools have rates like us (7-8%). HC, ND are at 50%. We want to be at 10%
            a. Comment: There are movements within TRS to get an alumni list to keep them in the loop. Does CUA as a whole have something like this? It would be perfect for announcing lectures to
alums. Joe: perhaps a contact person based on school would be perfect.
b. Comment: There are surely local alums that we should keep in the loop about local events. Can we get a list of these from Kyra Lyons?
c. Comment: What we need is a list of non-cua emails of alums. Many simply stop checking their email after they move on from university life.
d. Comment: Some of our alumni have done important things. Can we get them to come and give lectures?

3. Ad-Hoc Committee update: It doesn't look like the housing committee is doing much at the moment for graduate students.
4. VP Search update: Position description altered to reflect new role for VP in planning spring conference. We have co-chairs (Eleanor Lambert and Dan petri), so the VP does not need to do this anymore. Hopefully, this will increase the number of applications we receive.
5. Meeting of the Student Life and Academic Affairs coming up. Final draft of funding principles document forthcoming
6. Meeting times for next semester not finalized yet. Look for an email.

f. Conferences
   i. We have a lot of money left for conferences! We will be talking about possible adjustments. As it is, the $400 limit is going to go up to $500 next semester. We are going to propose to increase that a little more, based on what's left.

g. Events
   i. Adam Ruben December 7th. Food, libations and comedy.
   ii. Keep an eye out for Ryan’s exciting events
   iii. See the events page on the website for more details

h. Lectures
   i. Nothing to report.

i. Parliamentarian
   i. Finished formatting by-laws. Will be sent out with the minutes.
   ii. Thinking about a new senator orientation for Robert’s rules, etc.
      1. Comment: Our proceedings are a little too ad-hoc. A good knowing of Robert’s Rules is nice.

j. Public Relations
   i. Nothing to report.

k. Senator Reports:
   i. NCSSS: The NCSSS Master’s Student Association. Catered two luncheons. Two brown bag forums. This week, we host the Alhearn Lecture on Social Work Spirituality. MSA will wrap up
for the year on 12/4 with our Annual Christmas party, and we are co-hosting a Holiday Toys drive.

5. Unfinished Business
   a. No unfinished business

   a. Swearing in of Ryan Vilbig as Events Chair
   b. Accounts Payable that they can no longer accept bank statements as proof of payment. Receipts are required for all reimbursements. Furthermore as a reminder when applicable original receipts are required. This would apply to any physical receipt provided by a vendor (cash register receipts for example). However, things like online orders and faxed receipts obviously are always copies so those are fine.
   c. Motion to amend the Conference Funding Guidelines. See senate packet for details concerning the amendment.
      i. Comment: Is it $50/conference or $50/calendar year?
      ii. Comment: Not certain that we should spend money on the banquets. It’s good for networking, but do we want to fund everything and all things that all students want?
      iii. Comment: Why are we stopping at taxi fare? Why can’t we deal with gas money as well? Response: Amanda is still looking into this.
      iv. Comment: The rationale for raising conference funding is right. But are they not going because they can’t enough in the first place? Also, we’re talking about almost doubling our cap from $400 to $700. Taxi fare isn’t bad, but doing all of these measures together might tip the scale.
      v. In Psychology, posters cost ~$100. So the $50 as it is written might be more confusing.
      vi. There should be a big focus on this because this is often the moment where students go from school to having a job. Maybe we can say the cap is $600; Banquets, Taxi, etc. are eligible. That way we can “back off”
      vii. Can we have the $50 separated out simply for those who are attending a conference, but not presenting at it? As written, there is no distinction between presenters and attenders.
      viii. We can’t eliminate 65% as it eliminates the incentive not to waste money. Also, it encourages the department/school to kick in and help, rather than GSA footing the whole bill
      ix. Presenting at a conference is important for your professional development; attending might not be. Are we talking about paying attenders to “just get dinner”?
      x. Senators who have specific ideas should propose them as amendments.
      xi. PROPOSAL: Eliminate point 3; Cap amount should be $500 up, no holds barred.
1. Without second, motion fails.

xii. If we keep the $50 for the banquet, we can’t discriminate between attenders and presenters.

xiii. We should encourage people to present as much as we should encourage them to attend. Being there is professional development as it is.

xiv. Not every school is the same. In Canon Law, for example, there is no presenting at conferences until you are lettered and published. This legislation needs a *provisio* for schools such as this.

xv. *Every school demands its own funding policy based on the nature of the school.***

xvi. We also need more information about gas reimbursements.

xvii. Can we give the conferences chair some discretion

xviii. PROPOSAL: $50 is per conference, not the total amount afforded each student.

1. Motion is seconded.
2. All in favor: 15
3. Opposed: 1
4. Motion passes

xix. Have Amanda run some numbers: 75% is proposed for amendment point #3

1. Favor 11
2. Opposed: 4
3. Motion passes

xx. Motion to table this discussion for our next meeting.

1. Passed unanimously.

7. Closing Announcements
   a. We should close with a benediction
   b. Rev. Newton appointed chair to ad-hoc committee for Prayer and Contemplation

8. Adjournment
   a. Seconded. Passed. Ending time: 8:45
On December 10, 2012 the Academic Affairs Committee of the Board of Trustees met. The heart of the meeting consisted in a single presentation and a single resolution vote.

A proposal was made to expand the Department of Business and Economics, which at the time fell within the School of Arts and Sciences, into an independent school. This project has been spear-headed by Dr Andrew Abela, who served as dean of the department since 2009.

The proposal suggested the establishment of a school that would continue to offer the current undergraduate and graduate degrees currently offered, but which would expand offerings in the future. This school was proposed as being distinctively, perhaps uniquely, focused on the interrelationship between business, economics, and ethics. The department already was quite strong in this area and hopes to expand their faculty to further develop this specialization. This specialization has become especially valued since the recent economic collapse, which many have suggested is related to a separation of business and ethical practices.

After the proposal, a resolution was put before the committee to put this proposal before the entire Board of Trustees. This resolution passed and the proposal was later approved by the entire Board of Trustees. The Catholic University of America announced the creation of the new School of Business and Economics on January 8, 2013. Today, January 18th, President Garvey announced the appointment of Dr. Abela as the first dean of this school.
Minutes: April 18th

Called 7:05

Motion to approve the minutes from 3-21, 29, 04-04

Motion to approve our resolution tonight with addition of James Adam’s commendation.

Officer Reports
President

Review of Non-discrimination clause.

Vice president

Starting ad-hoc committee for starting child care center on campus. President Garvey said to collect data on these centers at comparable institutions. He is interested not only in looking for people interested on the committee, but also people interested in using the service.

Met with Dean Green. He is interested in establishing graduate housing right here on campus. Efficiency apartments. He is in the process of forming a committee for getting this going: outside contractor. We fill the rooms and we get a decreased rent in exchanged. He would like half the committee to be half graduate students.

Finally, over the summer he will be getting things going for our next conference. The topic is on teaching. So before that, let’s approve the subject. To talk about this, email 25forte@cardinalmail.cua.edu.

Treasurer
All the accts are up to date. One shows negative, though that’s just because funds have not been transferred. Will be done at the end of the year. Our rebates will be up-to-date soon. Will email each dept. to let them know about each department.

Chair reports
Conferences: nothing to add to report. Still taking applications. Have also opened applications for coming fiscal year.

Lectures: Report is in the package for tonight. He has a few suggestions for the coordinator. We need separate newsletter just for lecture. Our current newsletter contains too many things. Hard to address the most recent lectures for the students.

Events: Nothing

Parliamentary: Bylaws are out and about. Everyone should take a look at them. They are easy to change and can be done over the summer without much hassle.

Unfinished business:
Bylaws discussion. Suggestions for revision were due before meeting and we cannot revise them now. Bylaws that are already passed are
1.) Officer Reimbursement and
2.) Conferences

To pass: Lectures, Events Parliamentarian, Public Relations, Senate, organizational Procedures and Additional Bylaws. Nothing was prepared, so we will talk about them this fall.

Motion by Fr. Benoit To adopt all sections of bylaws in a single vote. Discussion. Issues raised with reimbursement chart. Joshua Canzona: Raises obvious questions and problems. Perhaps over the summer, if you have questions about revision, we can have a conversation about it and come back this fall with recommendation. Joe Forte: If schools don’t have enough money to get their lecturers here, then this ‘spreading the lecture wealth around’ program will backfire in that the $200 stipend for travel is too little for anyone coming from farther away than Philadelphia.

NEW BUSINESS:

Resolution in honor of James Lewis. Motion passed. James will be pleased as punch. Resolution on Wireless Internet Access in Academic Buildings. Motion to strike line from statement on Wireless Internet access. Amendment & Resolution passed.

Crab/Grad Fest:

- Discussion of cost
- Discussion of introductory letter (sent by J. Canzona)
- Vote to use ‘GradFest’ as working title – Passed

Motion to request secretary to send letter stating that the senate request formally that GSA President represent the student body and participate in all discussions leading to the formulation of the OCA non-discrimination policy for student orgs. Passed.

Adjourned 8:30.

Homer L. Twigg IV, Secretary
NEW BUSINESS:

MEMO

DATE: September 5, 2012

FROM: Joseph Forte

SUBJECT: Proposed motions concerning senate terms

First motion: The following text shall be added to the bylaws: "Article II, Section 6 of the GSA Constitution states that a senator’s term begins upon receipt of written appointment, and continues until the end of the academic year. An academic year is hereby defined to end, and the new academic year begin, at the beginning of the first GSA Senate meeting of the Fall Semester." The Parliamentarian shall place this text wherever he deems it best fits in the bylaws, and is free to reword it as long as such rewording does not alter its meaning.

Second motion: The following text shall be added to the bylaws: "Article II, Section 6 of the GSA Constitution states that a senator’s term begins upon receipt of written appointment, and continues until the end of the academic year. An academic year is hereby defined to end, and the new academic year begin, at 8:00 AM on the first day of classes in the Fall semester." The Parliamentarian shall place this text wherever he deems it best fits in the bylaws, and is free to reword it as long as such rewording does not alter its meaning.
I prefer the first option, but John may rule that option unconstitutional, in which case the second option will have to do.